



## Daily Schedule

**8:00 am – 8:45 am**

### Early Drop – Off

Children who arrive at HPMS between 8 am and 8:45 am are to be walked upstairs. Please note: some children may phase-in during this time if the child is joining an established community.

**8:45 – 9:00 am**

### Morning Greeting

Children are greeted at the Blue Door. Parents sign in their child at the door.

**9:00 am**

### School Begins

**Please note:** If you arrive after 9 am the school day has started. Please walk your child to the second floor and sign him/her in with the office staff.

**9:00 am – 9:15 am**

### Morning Community Meeting

Circle time is community time. Children sing songs, review the calendar, and discuss classroom themes.

**9:15 am – 10:45 am**

### Morning Work Cycle

One of the fundamental principles of the Montessori Method is that children have an innate love of learning. The way a young child learns is to teach him/herself by interacting with a carefully prepared environment. In a Montessori learning community each material has a purpose. The "work cycle" is a block of time for children to work with the materials in the context of a social environment. During the work cycle, teachers present individual and small group lessons while observing how children process information, interact with each other and work with the materials. Teachers create an individualized lesson plan for each child based on these observations.

**11:00 – 11:15 am**

### Transition to Lunch or Park

Children being dismissed at 11:45am prepare themselves for the park.

Children staying for lunch are invited to use the bathroom, wash their hands, and prepare for lunch.

**11:15 – 11:45 am**

### Lunch or Morning Students Park

Children being dismissed at 11:45 are escorted to the Park by teachers, and walk back ready for dismissal.

Children eat their lunch in a community environment with social interaction amongst their friends and teachers. This is a time for grace and courtesy lessons, as well as oral language development. Please send your child with a lunch s/he can eat independently, one which does not require preparation by the teachers. **Please note: A refrigerator and microwave are available for lunches.**

**11:45 – 12:00 noon**

### Lunch Clean Up

Children are expected to clean their own space, return their lunch bag to their cubby, push in their chair, and wash their hands.

**11:45 am – 12:00 pm**

### Dismissal or Recess

**11:45 – 12:00 pm Dismissal** Half day Morning Students are dismissed from the Blue Door.

**12:00 – 12:30 pm Recess** After the children eat lunch; they use the bathroom and prepare themselves for the Park. Children use the playground in Hamilton Park, weather permitting. An indoor Activity Room is also available for gross motor activities.

**12:45-1:00**

### Dismissal

Morning children who stay for lunch and recess are dismissed at this time at the Blue Door.

**12:00 – 12:15**

### Arrival

Afternoon children are greeted at the Blue Door. Parents sign in their child and the children are escorted by Teachers to the Activity Room or the classroom to begin their day.

**12:45**

### Afternoon Work Cycle Begins

The full day children return from the Park and transition into their afternoon work cycle. The afternoon children begin their work cycle. Lessons are given individually or in small groups during this time.

**1:00 – 2:30**

### Nap

Napping children make their own cots and may choose 2 books to read. If a child is not asleep within 20-30 minutes, the child may join the afternoon work cycle. Older children are expected to help the younger children get ready for nap and fulfill their job chart responsibilities.

**2:30 – 3:00 pm**

### Afternoon Children have Recess in the park

**2:45 – 3:00 pm**

### Reading and Closing Circle

Full day children read books, act out stories, sing, discuss the days' events and put closure to their day.

**3:00 – 3:15 pm**

### Dismissal

Blue Room children are dismissed at the Blue Door (Erie and Eighth Streets). Red and Yellow Room children are dismissed at the Park Door. Please remember to sign out your child.

**3:00 – 6:00 pm**

### Extended Day

- HPMS offers small group lessons in Enrichment Classes during the school day – Art, Yoga, Music Spanish and Literacy. Your child's Lead Teacher will notify you of your child's "Specials Schedule."
- This Schedule represents a typical day...it may change to meet the needs of the children.